



REPUBLIC OF NAMIBIA

OFFICE OF THE PRIME MINISTER

Tel: (061) 287 2421
Fax: (061) 224910
Enquiry: NSN Ekandjo

Private Bag 13338

Windhoek

20 December 2023

PROCUREMENT MANAGEMENT UNIT

Request for Sealed Quotations for Goods

Supply and delivery of 1 x Netbook laptop

Procurement Reference No: G/RFSQ/02 – 54/2023

DUE DATE: 17 January 2024 @10:00am

*Office of the Prime Minister, Head Office, Robert
Mugabe Avenue.*



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OFFICE OF THE PRIME MINISTER

Tel: (061) 287 2421

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20 December 2023

Letter of Invitation

.....
.....

Procurement Reference Number: G/RFQ/01 – 54/2023

Dear Sir/Madam

Request for quotations for the Supply and delivery of Netbook laptop for the Office of the Prime Minister.

NB: The Office of the Prime Minister invites 100% Namibian SMEs IT Owned companies to submit your best quote for the items described in detail hereunder.

NB: The Bid is restricted to SMEs IT Namibian Owned companies.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to **Mr. Brian Mungunda at 061 287 2666 or email: Brian.Mungunda@opm.gov.na**

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

pp Am Gao

Brian Mungunda: Secretary Procurement Committee



SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The **Office of the Prime Minister** reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for ***Bid Security/Bid Securing Declaration [Public Entity to select as appropriate];***
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be **45 days** from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) **have a valid company Registration Certificate;**
- (b) **have an original valid good Standing Tax Certificate;**
- (c) **have an original valid good Standing Social Security Certificate;**
- (d) **have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;**
- (e) **have a certificate indicating SME Status (the Bid is not reserved for SMEs);**
- (f) **Complete, Signed and Submit a signed Bid-securing Declaration.**
- (g) **Complete, signed and Submit a signed written undertaking in terms of Labour Act, 2007.**
- (H) **Restricted to 100% Namibian owned Companies, attach Namibian ID and shareholder certificate.**

NB: Please note that a valid certified copy of an original documents as certified is also acceptable.

5. Bid Security/Bid Securing Declaration

Bidders are required to **submit a Bid Securing Declaration for this procurement process.**

6. Delivery

Delivery shall be **within (3 weeks)** after acceptance/issue of Purchase Order. Deviation in delivery period *shall only be considered if such deviation is reasonable.*

6.1. The following tests and inspections will be conducted on the goods at delivery:

[public entity to list detailed test and inspection procedure]

(a) right quantities

(b) substandard products

(c) deviation in delivery period

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be delivered at **Office of the Prime Minister not later than 17 January 2024 at 10H00. At Office of the Prime Minister, Ministry of International Relations and Co-operation building, 5th Floor, Office no. 511.** Quotations by post or hand delivered should reach the above mentioned address by the same date and time at latest. Late quotations will be rejected.

9. Opening of Quotations

Quotations will be opened internally by the OPM immediately after the closing time referred to in instruction 8 above. A record of the Quotation **Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security/Bid Securing Declaration and mandatory documents is read out and recorded, the report** will be posted on the website of the OPM and available to any bidder on request within three working days after the Opening.

10. Evaluation of Quotations

The Office of the Prime Minister shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

11. Technical Compliance

Bidders shall submit along with their quotations documents, **catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.**

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

- **Prices shall be fixed in Namibian Dollars.**

13. Margin of Preference

13.1. The applicable margins of preference and their application methodology are as follows:

MARGINS OF PREFERENCES WHEN EVALUATING BIDS FOR EXCLUSIVE PREFERENCES AS PER PARAGRAPH 9 (2) OF CODE OF GOOD PRACTICES ON PREFERENCES.

CATEGORY	MARGIN OF PREFERENCE	DOCUMENTARY EVIDENCE
Manufacturer	2 %	-Certificate of registration from a registering authority -Declaration by the bidder that the manufactured goods meet the local content as determined in Annexure 6 as per the cost structure for Value Added Calculation in Annexure 1, and as certified by an Accountant
MSME	1%	SME registration certificate -Declaration indicating the percentage of Namibian MSME ownership
Women owned enterprise	1%	- IDs of all shareholders - Founding statement/company registration indicating ownership structure/shareholder certificate - declaration indicating the percentage of Namibian female ownership
Youth owned enterprise	2%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate

		- declaration indicating the percentage of Namibian Youth ownership
PDP owned enterprise	2%	IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificates - declaration indicating the percentage of Namibian PDPs ownership
Supplier promoting	1%	Declaration and proof that the bidder meets the requirements set out in the bidding document.
Service rendered by Namibian citizens	1%	declaration that the bidder employs 50% or more Namibian
TOTAL	10%	

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security: No performance security is required.

16. Notification of Award and Debriefing

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]

Quotation addressed to:	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, *except for the qualified deviations*, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the *Bid Securing Declaration (BSD)* attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to [*forfeiture of the security amount / disqualification on the grounds mentioned in the BD*].

The validity period of the Quotation is 30 days from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

BID SECURING DECLARATION
(Section 45 of Act)
(Regulation 37(1)(b) and 37(5))

Date:[Day|month|year].....

Procurement Ref No.:

To:[insert complete name of Public Entity and address].....

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

Capacity of:
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

**delete if not applicable / appropriate*



Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Witten undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I[insert full name], owner/representative

of[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

SECTION III: LIST OF GOODS AND PRICE SCHEDULE
QUOTATION FOR: Supply and delivery of Netbook laptop for the Office of the Prime Minister

Procurement Ref No. G/RFQ/01-54/2023

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity.				Bidders shall fill-in columns E – I and fill the total					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery (weeks) (days/mo nth	Country of Origin
	Netbook Laptop as per the Specifications, and special tender conditions attached								
	VAT								
	TOTAL INCL VAT								
NAME: _____				POSITION: _____				SIGNATURE _____	
NAME OF BIDDER: _____				ADDRESS: _____				DATE _____	

1. The price shall be treated as firm for the period of the contract and should be in Namibian Dollars.

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS AS MENTIONED IN SECTION III

[the Public Entity shall use this section to specify its Technical Requirements for the goods items, Inspection and examination, and the scope of Related Services, as applicable

See attached specifications (3.1.17) and (3.1.18)

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: G/RFSQ/01-54/2023

[Bidders should complete columns C and D with the specification of the goods offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.]

Item No	Technical Specification Required	Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
A*	B*	C	D
1.	Netbook Laptop as per the attached Specification, and special tender conditions		

Kindly see attached Annexure A for specifications and special tender conditions

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods - Ref. **G/RFQ-GCC** on the website of the Office of the Prime Minister (www.opm.com.na) except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: G/RFSQ/01 – 54/2023

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
Purchaser GCC 1.1(h)	The purchaser is: Office of the Prime Minister
Site GCC 1.1(m)	The Site/final destination for delivery of the Goods is OPM.
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
Notices GCC 8.1	Any notice shall be sent to the following addresses: Office of the Prime Minister, Head Office, Ground Floor, Office no.39. For the Supplier, the address and contact name shall be:..... _____
Disputes GCC 10.2	The rules of procedures for arbitration proceedings pursuant to GCC 10.2 shall be as follows: If, after 28 days, the parties have failed to resolve their dispute, the supplier or purchaser may give the other party of its intention to commence arbitration.
Delivery and Documents GCC 13.1	The Goods are to be delivered/Collected within 3 weeks from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed delivery note; and signed PO (b) invoices
Price Adjustment GCC 15.1	The price charge for the Goods supplied and the related Services performed shall not be adjustable.
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1

Subject and GCC clause reference	Special Conditions
Terms of Payment GCC 16.3	Payments shall be made not later than thirty (30) days after submission of an invoice and its certification by the Purchaser.
Terms of Payment GCC 16.4 (a)	The price shall not be adjustable to the fluctuation in the rate of exchange.
Payment Period GCC 16.5	<p>The method and conditions of payments to be made to the Supplier under this Contract shall be as follows:</p> <p>On Acceptance: The Contract Price of goods received shall be paid no later than thirty (30) days of receipt of the Goods upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.</p> <p>An interest rate shall be payable immediately after due for payment and shall be the legal rate.</p>
Performance Security GCC 18.1	(i) No performance security is required*or
Discharge of Performance Security GCC 18.4	No performance security is required.
ITB 20.1 (b) Manufacturer Authorization	NB: Manufacturer Authorization is compulsory and the letter should come and signed from the Manufacturer of the product and not from the Distributors.
Packing GCC 23.2	The packing, marking and documentation within and outside the packages shall be: The packing if any should be done accordingly.
Insurance GCC 24.1	The insurance coverage shall be as specified in the incoterms
Transportation GCC 25	The Goods shall be delivered as specified in the incoterms.
Inspection and Test GCC 26.1	The inspection and tests shall be: be done by OPM IT at delivery of the laptop as the compliance to the specifications.
Location of Inspection and Tests GCC 26.2	The inspections and tests shall be conducted at: at the Office of the Prime Minister.
Liquidated Damages GCC 27.1	Liquidated damages for the whole contract are <i>1% per day</i> . The maximum amount of liquidated damages for the whole contract is 5% of the final contract price.

Subject and GCC clause reference	Special Conditions
Warranty GCC 28.3	The period of validity of the warranty shall be: <i>3 Year</i> For the purpose of the Warranty, the place(s) of the final destination(s) shall be: Office of the Prime Minister Windhoek, Namibia. For item 1, the minimum period of warranty/shelf life shall be __ (3 year) For item 2, the minimum period of warranty/shelf life shall be __ (3 year) For item 3, the minimum period of warranty/shelf life shall be __ (3) year
Repair and Replacement GCC 28.5	The period for repair or replacement shall be: within 3- 10 day(s) if any

SCHEDULE 2
COST STRUCTURE FOR VALUE ADDED CALCULATION PER PRODUCT

COST STRUCTURE FOR VALUE ADDED CALCULATION PER PRODUCT		
	NS	NS
Raw Materials, Accessories & Components		
<ul style="list-style-type: none"> • Imported (CIF) 	
<ul style="list-style-type: none"> • Local (VAT & Excise Duty Fee)
Labour Cost		
<ul style="list-style-type: none"> • Direct Labour
<ul style="list-style-type: none"> • Clerical Wages
<ul style="list-style-type: none"> • Salaries to Management
Utilities		
<ul style="list-style-type: none"> • Electricity 	

• Water	
• Telephone
Depreciation	
Interest on Loans	
Rent
Other (please specify)		
•	
•	
•
TOTAL COST		

Local Value Added = $\frac{\text{Total Cost} - \text{Cost of imported inputs}}{\text{Total Cost}} \times 100$

NB! The cost structure should be certified by a Certified Accountant

**SCHEDULE
QUOTATION CHECKLIST SCHEDULE**

[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]

Procurement Reference No. G/RFQ/01-54/2023

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Signed a Bid Securing Declaration and written undertaking in terms of Labour Act, 2007.		
Evidences for conformity of Goods		
Valid Mandatory documents, Inland Revenue, Social security, Affirmative Action, Company Registration		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive*

ANNEXURE A



REPUBLIC OF NAMIBIA

OFFICE OF THE PRIME MINISTER

Tel No: (061) 287 9111
Fax No. (061) 234 296

Private Bag 13338
WINDHOEK

Ref: 17/1/2/3/6

09.01.2023

Enquiries: J P van Wyk / Ms. E. Murotua
Tel: 061- 205 6242 / 061- 205 6243

**TO: ALL EXECUTIVE DIRECTORS
SECRETARY: NATIONAL ASSEMBLY
SECRETARY: NATIONAL COUNCIL
DEPUTY AUDITOR- GENERAL
DIRECTOR: ELECTIONS
DIRECTOR: ANTI-CORRUPTION COMMISSION
CHIEF REGIONAL OFFICERS**

**SUBJECT: APPROVED STANDARD SPECIFICATIONS FOR PCs, LAPTOPS, PRINTERS
AND SCANNERS FOR THE PERIOD JANUARY - DECEMBER 2023**

1. PURPOSE

- 1.1. The purpose of this approved standard specifications is to provide a description and statement of the requirements for the listed equipment and products, components of the specified equipment, the capability or performance of the equipment and product, and the work to be performed to develop a product or service.
- 1.2. The Office of the Prime Minister in accordance with its mandate as per the Revised Information Technology (IT) Policy for the Public 2017 (Cabinet Decision No: 18th /24.10.17/001) has approved these minimum standard specifications to be complied with by OMAs/RCs when purchasing computer equipment and related software.
- 1.3. The Procurement Act, (Act No. 15 of 2015), Procurement Board Regulations and Treasury Instructions should be therefore be adhered to.

2. SPECIAL TENDER CONDITIONS

- 2.1. All hardware and software tendered for should be delivered by the successful Tenderer accompanied by their respective original documentation, including manuals and software media.
- 2.2. Tenderers should indicate whether they are the manufacturers or accredited representatives in the Republic of Namibia for a manufacturer, or the direct importers (i.e. importing directly from the manufacturer) of items/models/brand-names tendered for. Tenderers who are not the manufacturers or accredited representatives of the manufacturers or direct importers should submit with their tender for each item/model/brand-name tendered for, a firm commitment from their supplier that they are the authorised distributor of that particular item/model/brand-name.
- 2.3. All specifications listed are to minimum requirements. Deviations from minimum specifications and additional components should be clearly stated, motivated, and explained in writing and should form part of the tender.
- 2.4. All delivered equipment and related software shall meet the minimum specifications. OMAs/RCs shall inspect all the delivered equipment and related software to ensure that they comply with tender specifications. All non-compliant equipment and related software shall not be accepted.
- 2.5. Disk drive specifications have to be met without any compression software.
- 2.6. All equipment should be covered by a full part and labour warranty for three years after installation and commissioning, if not stated otherwise in the specifications.
- 2.7. Tenderers shall include full technical specifications of the equipment offered, covering at least all features specified below. Statements claiming compliance with tender specifications, but not substantiated by manufacturer specifications, are not deemed sufficient for this purpose. The Procurement Board/ Procurement Unit reserves the right to disqualify any tender on the grounds of technical information not being provided with the tender before the closure of the tender.
- 2.8. All equipment and software offered shall constitute functional and operational units linked to the existing network. In particular, all required interfaces, cabling, and installation costs shall be included in the tender.
- 2.9. These conditions and specifications are in addition to and are to be read together with the Regulations of the Procurement Board and with instructions issued by the Board.
- 2.10. OMAs/RCs acquiring proprietary off the Shelf Software (e.g., Microsoft, Oracle, etc.) through Tender shall ensure that:
 - 2.10.1. software is procured from a Certified Partner or authorised re-seller;
 - 2.10.2. acquired software has a valid Product Code;
 - 2.10.3. software is used in accordance with software license agreements; and
 - 2.10.4. they keep an up-to-date register of the number of licenses acquired and installed.


BENN TANGWE NASHANDI
EXECUTIVE DIRECTOR

Date: 09.01.2023

3.1.4. Netbooks (14 inches)

Netbooks	FOR OMAs TO COMPLETE		FOR TENDERER TO COMPLETE		
	Quantity		Yes	No	Deviation(if any)
Feature	Description				
Operating system	Microsoft Windows 10 Professional (64 bit) or latest version				
Processor	11th Generation Intel Core i7				
Memory	16 GB, DDR4				
Hard drive	512 GB SSD/				
Audio	Integrated stereo speakers				
I/O Ports	3 x USB 3.0				
	1 x HDMI				
	1 x combo stereo headphone/mic jack				
	1 x RJ-45				
	1 x AC power				
Display	14.0"				
Camera	720P High-Definition Webcam or Equivalent				
Graphics	Ultra-High-Definition Graphics				
Input devices	Built-in Optical mouse, Keyboard and Touch Screen				
Wireless	802.11a/b/g/n WiFi and Bluetooth® 5				
Warranty	Three (3) year warranty				
Accessories	Protective Carry Bag and all necessary accessories should be included				
Input Devices	Wireless Mouse				



[Handwritten signature]