



REPUBLIC OF NAMIBIA

OFFICE OF THE PRIME MINISTER

INVITATION FOR EXPRESSION OF INTEREST

EXPRESSION OF INTEREST FOR THE ARCHITECTURAL CONSULTANCY SERVICES FOR THE RENOVATIONS AND ALTERATIONS TO UNITED HOUSE BUILDING FOR THE OFFICE OF THE PRIME MINISTER, WINDHOEK.

The Office of the Prime Minister hereby invites Namibian owned companies to express their interest to provide Architectural Consultancy services for the renovations of a multi-storey building. A registered and reputable professional Architectural firm will provide consultant services for the Completion of Technical Documentation (Stage 4) and Contract Administration/Inspection (Stage 5) of the renovations.

Companies eligible to be considered for invitation must meet the following criteria:

- Practices must be registered with the Namibia Council of Architects and Quantity Surveyors and be in Good Standing.
- Practices must be 100% Namibian owned companies of which 30% or more ownership must be by individuals of previously disadvantaged backgrounds.
- The Practice must have been in existence for a minimum of 5 years.
- The Practice must have experience on at least one multi storey building (minimum of 3 floors) in Namibia. References and proof must be provided.
- The firm must have completed at least one project of the nature described in the point above worth at least N\$25 million.

Valid Mandatory Documents to be submitted with Expression of interest documents:

1. Certified copy of Company Registration,
2. Original Good Standing Tax Certificate (Receiver of Revenue),
3. Original Good Standing Certificate (Social Security),
4. Certified copy of Valid Affirmative Action Compliance Certificate issued under section 41 of that Act, or an exemption issued under section 42 of that Act; or a proof from the Employment Equity Commissioner that the bidder or supplier is not a relevant employer as defined in that Act.

PROJECT NAME:	RENOVATIONS AND ALTERATIONS TO UNITED HOUSE BUILDING FOR THE OFFICE OF THE PRIME MINISTER, WINDHOEK.
PROCUREMENT REF NO:	CS/RP/02 - 01/2021
ADDRESS FOR COLLECTION AND SUBMISSION OF BIDDING DOCUMENTS:	The Office of the Prime Minister, Head Office, in Windhoek. Parliament Building, Ground Floor, Office No. 39.
DOCUMENT FEE	N\$300.00 Non Refundable
DATES AND TIME FOR COLLECTION OF BIDDING DOCUMENT	04 March to 04 April 2022, from 08:00 am to 12:00 pm, Mondays to Fridays.
MANDATORY SITE VISIT	14 March 2022 @ United House Building, Independence Avenue, @ 10H00 am.
CLOSING DATE:	05 April 2022 @ 11: 00 am.
ENQUIRIES:	Mr Brian Mungunda/ Ms. Esther Amwaalwa, Tel +264 61 287 2666/2052 Email Address: Brian.Mungunda@opm.gov.na / Esther.Amwaalwa@opm.gov.na

Signed by

I-BEN NATANGWE NASHANDI
EXECUTIVE DIRECTOR