



REPUBLIC OF NAMIBIA

OFFICE OF THE PRIME MINISTER

ANNUAL PROCUREMENT PLAN 2021/2022 FY

VOTE - 02

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Republic of Namibia
Annual Procurement Plan 2021/22FY

Name of Public Entity: Office of the Prime Minister							Financial Period: 2021/22	
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of flight tickets under various main division, accommodations as well as Subsistence allowance.	Various	NCS	Yes	RFQ	3, 010 000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question
2	Purchasing of general office supplies, stationeries, cartridges, photocopy papers, daily newspapers, cleaning materials, uniform for cleaners and warehouse officials and other related Office materials and supplies	Various	G	Yes	RFQ	2,600,000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question to go for ONB.
3	Payment for servicing, repair and maintaining of vehicles, fuel and licences renewal fees for GRN-OPM Vehicles.	Various	NCS	Yes	EPE	4,200,000	01 April 2021 – 31 March 2022	The OPM do not have its own fleet hence, the Government Garage is providing the Transport Services.
4	Provision for payment of water, electricity, courier services, and telephone services, Nampost, and payment of existing contract for refuse removal, etc	Various	G	Yes	EPE	33,000,000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question to go for ONB since these services are offered by Public Entities.
5	Maintenance of buildings, equipment's, fixing and repair of Water pipe, office equipment and furniture, and payment of outstanding invoices - DAITM	Various	NCS	Yes	RFP	3,000,000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question since the procurement is done when needs arise.
6	Maintenance of systems and payment of licenses under the main Division 0206 during the financial year 2021/22 - DPSITM :	Various	NCS	Partial	DP	16,839,349	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question since most of these services are on contracts.

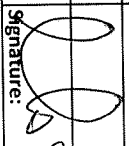
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
7	Procurement of SSL Certificate required to secure GRN Websites and applications	3	NCS	Yes	DP	350,000	Jun-21	Is not efficient or practical for the procurement in question since this procurement only available from one sole supplier.
8	Renewal of Internet Resources (Afrinic & Ondis Internet) for GRN Internet and domain subscription.	2	NCS	Yes	DP	120,000	Oct-21	Is not efficient or practical for the procurement in question since this procurement only available from one sole supplier.
9	Renewal of Namx Software & HSM Security Modules for Government interoperability.	2	NCS	Yes	DP	2,520,000	Jun-21	The service is only available from one supplier in Namibia
10	Procurement of Citrix Netscaler required for UCS load balance.	1	NCS	Yes	RB	360,500	Sep-21	Is not efficient or practical for this procurement since only few suppliers that authorised in Namibia to re-sell Citrix Netscaler products
11	Miscellaneous Maintenance (Support of Data Center equipment) for the Data Center & DR site maintenance and support.	Various	G	Partial	OAB	2,000,000	Jul-21	ONB will be used to source the items.
12	Procurement of Exchange Server Upgrade for upgrade of email system	3	NCS	Yes	RB	654,203	Aug-21	The services only available from limited suppliers in Namibia.
13	Renewal of Firewall Juniper required to secure GRN Network	2	NCS	Yes	DP	2,625,708	Sep-21	The service is only available from one supplier in Namibia
14	Procurement of Firewall-Sophos-Antivirus required to protect PCs and Servers.	100	NCS	Yes	OAB	500,000	Aug-21	The office will go for Open Advertise Bidding to acquire the Antivirus.
15	Purchasing of Backup Disks.	15	G	Yes	RFP	150,000	Jul-21	Is not efficient or practical for this procurement to go for OAB
16	Purchasing of LAN CompuS Switches required to connect GRN core system.	2	G	Yes	OAB	1,000,000	Sep-21	The office will go for Open Advertise Bidding to acquire the Switches.
17	GRN network upgrade/reconfiguration	1	NCS	Yes	DP	2,000,000	Jun-21	The upgrade will be done by the current supplier of the GRN network
18	Disaster Recovery Center required for GRN Business continuity	1	NCS	Yes	DP	1,249,840,000	Jun-21	The current supplier will do the Disaster Recovery Upgrade
19	Cyber Security Awareness required to educate Users.	1	NCS	Yes	DP	100,000,000	May-21	The awareness will be conducted by the current supplier of the Cyber Security

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20	payment of MS Agreement	1	NCS	Yes	DP	13,530,400	May-21	This is an annual payment to the current supplier
21	Payments of rented office space and related services for the various Directorates/Dpts as per contract agreements.	Various	NCS	Yes	DP	3,100,000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question
22	Livestreaming Services for PM Meetings	Various	NCS	Yes	RFQ	700,000	01 June 2021 - March 2022	Is not efficient or practical for the procurement in question
23	provision for Courses, Workshops and training. Hiring of Training venues, financial assistance etc of OPM Staffs.	Various	NCS	Yes	RB	1,366,000	01 April 2021 – 31 March 2022	Is not efficient or practical for the procurement in question
24	Printing of annual reports, promotional Advertisement of position, bids advert	Various	NCS	Yes	RFQ	500,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurements since these will be various procurement.
25	Payment of monthly fees for security contracts and alarm Services.	Various	NCS	Yes	DP	950,000	01 April 2021 – 31 March 2022	These services are already in place, only monthly payment will be done.
26	Purchasing of office refreshment for meetings for the top Managers offices and meetings.	Various	G	Yes	SVP	400,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement since these will be procurement when needs arise
27	Provision of Official Entertainment	Various	G	Yes	SVP	92,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement since these will be
28	Procurement as need arise to use Ex gratia.	Various	G	Yes	SVP	100,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement since these will be done on small value procurement when needs arise
29	Purchasing as per the request from the OPM Wellness Committee.	Various	G	Yes	SVP	50,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement
30	Development of APSD Framework. Consultation and Publications.	Various	NCS	Yes	RFQ	250,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement.
31	Purchasing of goods items per the needs of the Cabinet Meetings.	Various	G	Yes	SVP	200,000	01 April 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement
32	Provision for Commissioners payment and all related benefits.	Various	NCS	Yes	DP	400,000	01 April 2021 – 31 March 2022	These are monthly payment to Commissioners at POBC.
33	provision for payment of claims against the state when occurred.	Various	NCS	Yes	DP	100,000	01 April 2021 – 31 March 2022	These services are only applicable on Direct Procurement.

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34	Training on staff survey, conducting survey on staff survey, planning of citizen survey	Various	CS	Yes	RFP	1,500,000	Jul-21	Only few institutions that can offer this service in Namibia hence, Restricted Bidding will be used.
35	Development of Public Bill Regulation.	Various	NCS	Yes	RFQ	250,000	Aug-21	Is too costly to apply given the value of the procurement
36	Procurement for the provisions of PSEMAS Project	Various	G	Yes	RFQ	1,000,000	01 April 2021 – 31 March 2022	These will be done as per need arise hence, going out on Open Advertised Bidding will not be practical.
37	Provision for Review of PMS (Venue, catering and materials)	Various	NCS	Yes	SVP	250,000	July 2021 – 31 March 2022	Is too costly to apply, given the value of the procurement
38	Payment of Annual fees to AAPAM.	1	NCS	Yes	DP	14,000	Sep-21	Payment for membership fees.
39	Payment of Annual fees to AAPCOM's	1	NCS	Yes	DP	28,000	Oct-21	Payment for membership fees.
40	Payment of of Annual fees to ACBF.	Various	NCS	Yes	DP	280,000	Nov-21	Payment for membership fees.
41	Payment of Annual fees to CAFRAD	Various	NCS	Yes	DP	220,000	Jan-22	Payment for membership fees.
42	Payment of Annual fees to CAPAM	Various	NCS	Yes	DP	150,000	Aug-21	Payment for membership fees.
43	Transfer of funds to National Emergency and Disaster	Various	NCS	Yes	DP	103,000,000	April 2021 - Mar 2022	Transfer of funds to NEDF Account
44	Provision of Heroes day commemoration and state funerals.	Various	NCS	Yes	RFQ	1,000,000	April 2021 - Mar 2022	Is not efficient or practical for the procurement in question
45	Provision for national independence celebrations.	Various	NCS	Yes	DP	2,500,000	April 2021 - Mar 2022	Is not efficient or practical for the procurement in question since various activities are involved.
46	Transfer of Annual Payment to NIPAM	Various	NCS	Yes	DP	23,000,000	April 2020 - Mar 2021	Transfer of annual payment to NIPAM
47	Provisions for New Equitable Economic Empowerment Framework (NEEEF)	Various	NCS	Yes	SVP	400,000	April 2021 - Mar 2022	The activities involved are done on different occasions and mostly small value procurement is used.
48	Provisions for National Food Security and Nutrition.	Various	NCS	Yes	SVP	400,000	April 2021 - Mar 2022	The activities involved are done on different occasions and mostly small value procurement is used.
49	Procurement of IT Equipment Such as Laptops, Computers, Server etc.	Various	G	Yes	OAB	1,600,000	Jul-21	OAB will be use to acquire furniture
50	Procurement of new Office Furniture (Chairs and Desks to replace the worn and damaged furnitures	Various	G	Yes	OAB	400,000	Aug-21	OAB will be use to acquire furniture

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51	Payment of Mechanical Engineers and QS on the Alterations and Additions to United House project	2	NCS	Yes	DP	5,000,000	April 2021 to March 2022	These are payment to the Professional on the project.
52	Demolition of existing works to United House Building.	1	W	Yes	OAB	15,000,000	Jun-21	AOB will be used for the work
53	Renovations of OPM Head Office Building	Various	W	Yes	OAB	2,000,000	July 2021 – 31 March 2022	AOB will be used to renovate the OPM Head Office
	TOTAL					256,010,000		

Approved by: I-Ben Natangwe Nashandi

Signature: 

Date: 

19/5/21

